

**Annual Members' Meeting
Friday 27th September 2024**

Attendees – 29 (in person), 16 (virtual)

Edward Astle (EA) Chairman Jo D'Arcy (JD) Assistant Company Secretary
Roger Spencer (RS) Chief Executive (Minutes)

		Action
1	Welcome & introduction	
	<p>EA introduced himself as the Chair of the Trust and welcomed our members, governors, staff and volunteers to the meeting. This is our Annual Members meeting where we will be looking at the work and achievements of the Trust in 2023/24.</p> <p>The Christie has responded in its usual committed and determined way to ensure the best possible cancer care. We have seen innovation and developments happen in the way we treat patients, as well as big steps taken towards our mission of providing world beating care, research and education. People and patients are at the centre of all this, and EA thanked everyone for their support.</p> <p>EA noted that the achievements in 2023/24 the annual report and accounts are also available to access on our website Annual report and Accounts 2023/24.</p>	
2	Report from the Chairman	
2.1	Minutes	
	EA noted that the minutes for the previous annual members meeting from 22 nd November 2023 have been available on the website prior to today's meeting. No corrections have been received so these were accepted as an accurate record.	
2.2	Governor elections & thanks	
	<p>EA noted that he is very pleased to announce the results of the governor elections. Mike Norcross for the Cheshire constituency and Scott Davies for the Salford constituency were both re-elected for a second term.</p> <p>Ewan Addison was elected to the North West constituency, Pamela Tate to the Wigan constituency and Tim Lowe to the Stockport constituency.</p> <p>Unfortunately, we did not fill 4 of our public constituencies and will look to fill these seats going forward.</p> <p>EA congratulated our existing governors on being re-elected and extended a very warm welcome to our new governors.</p> <p>On behalf of the Trust and the Council of Governors EA thanked our outgoing governors:</p> <p>Jackie Collins - completed 9 years as public governor for Stockport and a member and Chair of the Development and Sustainability Committee</p> <p>Nick Coghlan – also completed 9 years as a public governor for Wigan and a member of the Membership and Community Engagement Committee</p> <p>Sue Mee - resigned as the public governor for Oldham in July 2024 after completing a year as a governor and member of the Patient Safety and Experience Committee</p> <p>We also sadly lost Andrew Butler as a governor in May 2024 who sadly passed away following illness.</p> <p>EA thanked our outgoing governors very much for their involvement and hoped that</p>	



	they keep in touch.	
2.3	Appointment of Directors	
	<p>EA updated the meeting on appointments and changes to the Board of Directors in 2023/24. During 2023/24, there were the following changes to the Board of Directors:</p> <ul style="list-style-type: none"> • Kathryn Riddle, Non-Executive Director, left the Board of Directors in May 2023 after 9 years. • Christine Outram, Chair, left the Board of Directors in September 2023 after 9 years. • Jane Maher, Non-Executive Director, left the Board of Directors in September 2023 after 8 years. • Edward Astle was appointed as Chairman in October 2023. • Janelle Yorke, Executive Chief Nurse and Director of Quality, left the Board of Directors in December 2023. • Theresa Plaiter was appointed as interim Executive Chief Nurse and Director of Quality in January 2024. • Diana Tait was appointed as Non-Executive Director in January 2024. • Bernie Delahoyde, Chief Operating Officer, left the Board of Directors at the end of March 2024. • Claire McPeake was appointed as interim Chief Operating Officer in March 2024. <p>Further details about all the members of the Board of Directors are available on our website.</p> <p>EA confirmed that during 2023/24 the Nominations Committee recommended to the Council of Governors the reappointment of Kieran Walshe, Tarun Kapur for a further 1 year and Robert Ainsworth for a further 6 months. These extensions were agreed by the Council of Governors.</p> <p>EA noted that there have been some changes this year and these will be reported to the next meeting.</p>	
2.4	Amendments to trust constitution	
	EA noted updates were made to the Trust Constitution during 2023/24 to reflect the revised appointment and terms of office conditions for chairs and non-executive directors as laid out in the NHS Foundation Trust Code of Governance. The revised Constitution was approved by the Council of Governors in July 2023.	
3	Report from the council of governors	
3.1	<p>EA noted that he is presenting the summary of the work of the Council of Governors and its committees in 2023/24. He thanked the Council of Governors for its continued commitment to carry on supporting the Trust.</p> <p>Amongst other things the council has reviewed the appraisals of the non-executive directors including the chairman and heard detail of the refreshed strategy of the Trust. Much of the work of the council is done through their committees:</p> <p>The Membership & Community Engagement Committee has developed and been working to the Membership Strategy 2023-26, this continues the work of the previous strategy with the focus on increasing engagement and representation in the membership. At the end of the year 2023/24 our total membership was 12,750 members (this is including staff and volunteers), this has been reduced from around 30,000 members. The target membership is now 10,000 engaged members.</p> <p>The Patient Safety & Experience Committee reviewed issues relating to patient safety, clinical effectiveness and patient experience. The ‘talking to patients’ initiative that has been so successful over the years and gives the governors direct engagement with patients, carers and frontline staff, continues to be popular and successful.</p>	



	<p>The Development & Sustainability Committee has been involved with the annual planning process in its changed form and has worked on reviewing progress against the Trust Strategy. This committee has also provided governor input to major capital programme developments including the now completed Paterson site redevelopment, as well as receiving updates on the changed financial planning process.</p> <p>The council of governors as a whole had a busy and productive year. Meetings have been very well attended both in person and virtually.</p> <p>EA handed over to Roger Spencer, The Christie Chief Executive to provide more information about the Annual Report and Accounts 2023/24.</p>	
4	<p>Report of the Chief Executive</p>	
4.1	<p>Annual report & accounts & future</p>	
	<p>RS introduced the summary of the Annual Report & Accounts for the year 2023/24.</p> <p>Annual report and accounts 2023/24 & forward planning information</p> <p>RS noted that we are passionately committed to improving the outcomes and experiences for cancer patients. In 2023/24 our team has delivered an outstanding set of results. Short film to be presented noted which describes some of the highlights, RS updated first on the key elements of the delivery of the Trusts requirements:</p> <p>Quality Standards</p> <p>In 2023/24, The Christie continued to perform very well against our required quality standards including our safety measures such as extremely low infection rates, and carried on monitoring our waiting time targets to ensure that our patients continued to be seen as quickly as possible. We also worked across the system in Greater Manchester to prioritise cancer patients where there are still some long waits because of the ongoing impact of the pandemic. But most importantly we have received excellent feedback from our patients throughout the year giving us excellent outcome and experience results. You will hear more about this shortly.</p> <p>In terms of our Financial Performance the Trust continues to have a strong grip on managing the finances during this challenging time. For 2023/24, we made a consolidated surplus of £6.8m (this includes The Christie Pharmacy (a subsidiary company of the Trust) & the Trust).</p> <p>In 2023/24 the Trust has been paid under the national Aligned Payment and Incentive payment model. This payment regime comprises fixed and variable elements, with all activity that forms part of the Elective Recovery Fund, chemotherapy deliveries, outpatient diagnostic imaging, nuclear medicine and most high-cost drugs and devices now paid on a variable basis. NHS commissioners and NHS England have invested £49.2m more in patient treatments than in the previous year.</p> <p>We have invested £32.9m on new assets including:</p> <p>Further Elective Recovery Targeted Investment Fund towards converting previous administrative space into additional ward capacity (due for completion in 24/25)</p> <p>The continuation of a multi-year replacement programme of our fleet of linear accelerators</p> <p>New information technology</p> <p>Estates maintenance to ensure effective patient care</p> <p>Auditors Opinion</p> <p>We have been given a clean bill of health by our auditors who set out in their report that our accounts are a true representation and we pass the required efficient effective and economic tests.</p> <p>Regulators Assessment</p> <p>We have complied with the required standards as well as achieving a rating of 2 in the NHS Oversight Framework which assesses performance across;</p> <ul style="list-style-type: none"> • quality of care 	



	<ul style="list-style-type: none"> • finance and use of resources • operational performance • strategic change • leadership and improvement capability 	
	The Highlights of the Year video was shown: https://youtu.be/wF72fWp8Woc	
5	Questions	
	Member expressed his thanks to all the staff at The Christie.	
6	Supportive Oncology at The Christie Presented by Dr Richard Berman (RB), Supportive Care Consultant	
	<p>RB introduced himself and team members and gave background to his role at The Christie.</p> <p>In 1972, chance of survival following cancer diagnosis was 1 year on average, today this average is survival more than 10 years thanks to advancement in cancer treatments. Around 3m people in the UK currently living with cancer, expected to rise to 5m by 2040. Images of the proton beam therapy shared and background given.</p> <p>Seeing metastatic cancer survivors now which 20 years ago would not have been heard of; treatments are transforming people's lives.</p> <p>Not just a cancer centre providing treatment, helping people live cancer every step of the way. As people now live longer with the disease, and for the many who survive it, we now need much more. A tsunami of cancer cases in older adults is expected who will go on to live with and survive cancer.</p> <p>The Christie has been leading on developments in supportive oncology to make sure that people get the care they need, at every stage of their journey. An overview of the support that people need it and when they need it was provided along with the associated wide range of supportive care problems.</p> <p>New initiative to work more closely and efficiently with UK Association of Supportive Care in Cancer (UKASCC).</p> <p>The Christie is a world class cancer centre driving development of supportive oncology in the UK and beyond. Supportive oncology is low cost, high value - this is about better use of existing services and teams. In total, £1,676,044 was spent delivering supportive care across eight centres; reductions in secondary care usage saved a total of £8,490,581.</p> <p>Great to have management and a Board that listen and support, now have The Christie Supportive Oncology Directorate.</p> <p>RB invited Helen, a patient, to join him and share her story. Helen gave the background to her time as a patient, both at another hospital and The Christie. The approach from RB and his team has completely changed her life and she has complete faith in them with regards to her care and treatment.</p> <p>RB thanked Helen and invited questions.</p> <p>Questions from attendees and a general discussion followed on the development of supportive care and thanks given to the team for all that they do in providing care and treatment to patients.</p>	
7	RS thanked everyone for attending and for the support given. Meeting closed.	

